

*Board Minutes March 28, 2018*

**Salem City Board of Education  
Salem, New Jersey 08079  
Board of Education Meeting  
March 28, 2018**

**CALL TO ORDER:** A meeting of the Salem City Board of Education is called to order at 6:04 P.M. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

**OPEN MEETING:** Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

**FLAG SALUTE**

**Board Members**

Carol Adams	Laquendala Bentley	Christopher Colon
Yuenge Groce	Heidi Holden (Absent)	Joan Hoolahan
Rebecca Livingston	Daffonie Moore	Stephanie Walsh (Arrived 6:10 PM)

**District Representatives:**

Quinton: Alicia Sperry

**Administrators:**

Dr. Patrick Michel, Superintendent	Herbert Schectman, School Business Administrator
Pamela Thomas, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supervisor of Literacy/SS PreK-12	Syeda Woods, Principal John Fenwick Academy
John Mulhorn, Principal Salem High School	Gia Guyton, VP of Early Childhood
Jordan Pla VP, Salem High School	Darryl Roberts, VP Salem High School

**OTHERS:** Mr. Corey Ahart

**AUDIENCE PARTICIPATION**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

## *Board Minutes March 28, 2018*

### **PRESENTATION**

#### **Students of the month for February, 2018:**

John Fenwick	Jaivon Seals Quiles	Grade 2	Mr. Tunstall
	Jordan Brown	Grade 2	Ms. Ali
Salem Middle School	Danay Kent	Grade 8	Ms. Braun
	Ke'Asia Anthony	Grade 8	Ms. Montgomery
Salem High School	Sierra Brown	Grade 12	Mr. Lagakos
	Amani Rolle	Grade 10	Ms. Poole & Mr. Favat

#### **Staff Member(s) of the month for February, 2018:**

Ms. Judit Lopez-Delgado	Spanish Teacher	Salem High School
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### **BOARD COMMITTEE REPORTS**

#### Curriculum Committee

- Reviewing guide 2018-2019

#### Personnel Committee

There were no reports from the Personnel Committee during this meeting.

#### Finance Committee

- Dr. Michel reported on State Aid issued

### **PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY**

JFA Commentary/Event Activities included: 3/1 Parent Resource Night (PK), 3/12 Brain Show Assembly, 3/28 School wide Egg hunt sponsored by the PTO. JFA raised \$986.48 for the "Pennies for Patients" Campaign upcoming event and 3/29 K-2 Philadelphia Zoo trip.

SMS Commentary/Event Activities included: SMS enrollment stands at 379 students. Learning Rounds took place at Salem Middle School on March 13, 2018 to focus on our District Goals. The feedback was informative and will be shared at the next staff and faculty meeting. Odyssey of the Mind Competition was held at Woodstown High School on March 17, 2018. Our 3<sup>rd</sup>-5<sup>th</sup> grade team placed 9<sup>th</sup> and our 6<sup>th</sup>-8<sup>th</sup> grade team placed 5<sup>th</sup> in the overall regional competition. Choir and Band are preparing for our Spring Concert which will be held on May 30, 2018. Academic League continues to practice in hopes to win their next match. SMS is preparing for the PARCC Testing for grades 3<sup>rd</sup>-8<sup>th</sup>, which will begin on April 16, 2018-May 25, 2018.

SHS Commentary/Event Activities included: PARCC testing will begin April 17, 2018. March 2018 Junior Rotarians of the month, Michaela Dubois and Tariq Justice, attended the Salem Rotary Club's weekly dinners at the Woodstown Diner this month. Also, the April Junior Rotarians are Kyla Avant and Shakir Nichols. Those students will attend the April meetings. SHS student College Board continues to grow. ACT Prep classes are going very well and are nicely attended. Student scheduling for the 2018-2019 school year has begun and is in full swing: Quinton scheduled for 3/19, SMS scheduled for 4/5 and 4/6, Mannington scheduled for 4/10, LAC is scheduled for 4/12, and Elsinboro has yet to respond. SHS Ram Theater presented Hello Dolly to two nights of well attended and delighted audiences. Special thanks to Mrs. Anne Hudock, Mrs. Chris Pierangeli, Ms. Kathleen Hibbard and Ms. Renee Murray. SHS is slated to host District Learning Rounds on Tuesday, April 3<sup>rd</sup>. The Winter Sports Award Banquet was held on Tuesday, 3/27. SHS hosted a total of 160 people. Spring sports season is in full swing. There are currently 110 student athletes

## *Board Minutes March 28, 2018*

signed up to play. Upcoming events include: Coffeehouse Concert on 4/19 in the SHS Rams Café and Salem County Teen Arts Festival on 4/20 to be held at Appel Farms.

### **SUPERINTENDENT'S COMMENTS/REPORTS**

- Feasibility study to be given to the Board of Education in June

Motion (Colon/Bentley) Board approved regular and executive minutes of February 14, 2018 Board of Education meeting.

**Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Livingston, Walsh, and Groce Nays: 0 Abstain: 0**

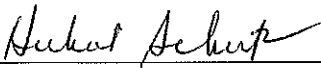
*Board Minutes March 28, 2018*

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS**

**Board Reports (Exhibit A)**

Motion (Colon/Bentley) Board approved the Board Secretary's reports in memo: **#2-A-E-9/DIST\***.

- A. \*Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of January, 2018.
- B. \*Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending January, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
- C. In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending January, 2018 as follows:

  
\_\_\_\_\_  
Board Secretary

4/10/18  
Date

- D. \*Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January, 2018. The Treasurer's Report and Secretary's Report are in agreement for the month of January, 2018 pending audit.
- E. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending January, 2018 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board approved the Payment of Bills and Purchases Report:

From the General Account for Balance as summarized on attached board memo(s)

Board approved Purchases Report for **January, February & March 2018 \$200,177.83**

Board approved Payment of Bills for **March, 2018**

<b>General Account</b>	<b>\$1,017,666.01</b>
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Confirmation of payrolls for February 2018

<b>February 15, 2018</b> General Acct. Transfer	\$682,494.90
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<b>February 28, 2018</b> General Acct. Transfer	\$658,809.76
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Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Livingston, Walsh, and Groce Nays: 0  
Abstain: 0

## *Board Minutes March 28, 2018*

### **Miscellaneous**

Motion (Colon/Bentley) Board approved: **#2-F-9**

1. Board to approve the service agreement with Jackson Lewis P.C. for an investigation into an internal complaint. *(This motion was tabled pending Executive Session.)*
2. Board approved the memorandum of agreement as ratified by the Salem City Educational Association and the Board of Education. This is a three year contract agreement beginning July 1, 2017 through June 30, 2020.
3. Board approved the following SCEA negotiated salaries for 2017-2018, Sections 3.1-3.4:

### **3.1. Maintenance/Operations Staff Salaries 2017-2018**

Last Name	First Name	Stipend	Salary
Alston	Francine	\$750 Longevity	\$22,960
Cole	Joseph	\$731 Fire \$500 Longevity	\$45,548
Crane	Donald	\$1,856 Head Cust \$1,250 Longevity	\$34,330
Dilks	Marie	\$731 Fire \$1,250 Longevity	\$33,129
Evans	Morris J.	\$1,856 Head Cust \$1,000 Longevity	\$47,675
Hand Jr.	Robert	\$731 Fire \$750 Longevity	\$50,608
Justice	Derek	\$1,856 Head Cust \$731 Fire \$1,250 Longevity	\$37,212
Ray	Charles	\$1,969 Maint 1 \$731 Fire \$1000 Longevity	\$43,092
Smith	Andre	\$731 Fire \$1,000 Longevity	\$30,296
Smith	Edwin V.	\$1,750 Longevity	\$39,029
Turner	Neil	\$750 Longevity	\$30,531
Weiss	Barry	\$731 Fire \$750 Longevity	\$51,739
Woods	Joe	\$1,750 Longevity	\$43,421

*Board Minutes March 28, 2018*

**3. 2. Teaching Staff 2017-2018**

Last Name	First Name	Step	Salary
<b>SHS</b>			
Bartholomew	Paul	MA17	\$81,105
Bergman	Kristina	MA09	\$60,668
Boone	Victor	MA14	\$71,104
Bower	Heidi	MA15	\$74,105
Buck	Kenneth	MA16	\$77,605
Carney	Glenn	MA12+30	\$66,559
Chieves	Rosalyn	MA14+30	\$72,154
Clour	Miranda	BA07	\$56,913
Corbin	Janice	BA10	\$60,218
Cottman-Pierangeli	Christina	IB Assist Coordinator \$2,500 MA18+60	\$86,921
Davis	Janice	BA06	\$54,918
Derham	Theresa	MA15 +30	\$75,155
DeStefano	Edward	BA14+30	\$70,104
Favat	Drew	MA04	\$55,118
Ferguson	Bruce	BA06	\$54,918
Gahrs	Gregory	MA10	\$62,218
Gatson	Regina	MA11	\$63,668
Hall	Helen	IB Coordinator \$5,000 MA18	\$84,721
Hauenstein	Micah	BA12	\$63,509
Hibbard	Kathleen	BA17	\$79,105
Hudock	Anne	MA18	\$84,721
Hunt	David	MA10	\$62,218
Ilaria	Regina	BA10+30	\$61,218
Irvine	Elizabeth	BA17	\$79,105
Jakub-Cerro	Louise	MA18	\$84,721
James	Jeffery	BA15	\$72,105
Kline	Nicholas	BA14	\$69,104
Lagakos	Gregory	MA10	\$62,218
Lamont	Sara	MA08	\$59,368
Landolfi	Suzanne	BA18+30	\$83,721
Levitsky	Scot	BA11	\$61,668
LoMonico	Tracie	BA06+30	\$55,918
Lopez-Delgado	Judit	MA10	\$62,218
Lord	Christina	BA03	\$52,318
Lynard	Shikeena	BA03	\$52,318
Mace	Diana	BA13	\$66,105
Mellon	Charles	MA18	\$84,721
Merritt	Steve	BA18	\$82,721
Murray	Renee	BA02	\$52,018
Mutter	Lisa B	Dist Web Master, \$3,000 MA18	\$84,721
Nitshe	Susan	MA18	\$84,721
O'Brien	Sean	BA09	\$58,668
Poinsett	Lisa	BA13	\$66,105
Poole	Maerena	MA08	\$59,368
Sheffield	Steve	MA14	\$71,104
Tapia	Cindi	BA02	\$52,018

*Board Minutes March 28, 2018*

Unger	Kristin	BA11	\$61,668
Vengenock	Marisa	MA12	\$65,509
Woodlock	Brooke	BA15	\$72,105
Yurchenko	Irina	MA11	\$63,668
<b>SMS</b>			
Bacon	Jamie	BA08	\$57,368
Bey	Allyson	BA17	\$79,105
Boyce	Nicole	BA12+30	\$64,509
Braun	Karen	BA11	\$61,668
Call	Roger	MA13+30	\$69,155
Cocca	Alicia	BA01	\$51,718
Crowley	Angela	MA09	\$60,668
Day	Anthony	BA02+30	\$53,018
Dixon	Hugh	MA06+30	\$57,968
Eck	Kathleen	BA16+30	\$76,605
Fernicola	Rachel	BA03	\$52,318
Graham	Nicole	BA09	\$58,668
Griffith	Randi	BA10	\$60,218
Hughes	Josiah	BA04	\$53,118
Humenik	Dwayne	BA18	\$82,721
Johnson	Randy	BA18	\$82,721
Kettrell	Daille	BA18	\$82,721
Kropp	Julie	MA12	\$65,509
Kutzura	Jason	BA16	\$75,605
Laubengeyer	Sandra	BA03	\$52,318
Lee	Christopher	MA13+30	\$68,105
Lindsay	Christopher	BA03	\$52,318
McConathey	Catherine	MA11	\$63,668
McDermott	Tara	BA14	\$69,104
Montgomery	Sharon	MA11+30	\$64,718
Morris	Lisa	BA14	\$69,104
Oberman	William	BA14	\$69,104
Osman	Kimberly	MA18	\$84,721
Owen	Karen	BA18	\$82,721
Pino	Stacey	BA12	\$63,509
Pszwaro	Adam	MA07	\$58,193
Reese	Kathryn	BA16	\$75,605
Ricker	Christa	BA11+30	\$62,668
Rufino	Jennifer	BA09	\$58,668
Seran	Alicia	BA01	\$51,718
Shute	Veronica	BA03+30	\$53,318
Skinner	Melissa	MA18	\$84,721
Starn	Katherine	MA15	\$74,105
Stewart	Patricia	MA01	\$53,718
Tortella	Betsy	MA13	\$68,105
Weigler	Lori	MA16	\$77,605
<b>JFA</b>			
Ali	Ruqayyah	BA03	\$52,318
Atkinson	Deborah	BA13	\$66,105
Baker	Eyde	MA18+60	\$86,921
Barbara	Linda	MA16	\$77,605
Bey	Valerie	MA12	\$65,509
Cascaden	Jennifer	MA17	\$81,105

*Board Minutes March 28, 2018*

Cohen	Rebekah	MA18	\$84,721
Colon	Regina	BA03	\$52,318
Connor	Tonya	MA05	\$55,918
Crawford	Stefanie	BA05	\$53,918
DeMarco	Karen	BA13	\$66,105
Douglas	Makema	BA11	\$61,668
Galasso	Victoria	BA11	\$61,668
Garvine	Debra	BA18	\$82,721
Grimes	John	BA15	\$72,105
Haines	Elyssa	BA14+30	\$70,104
Hughes	Michael	BA02	\$52,018
Kelley	Carla	MA07	\$58,193
Livingston	Deanna	MA16	\$77,605
Luzzo	Jane	BA18	\$82,721
Maccarone	Michelle	BA10	\$60,218
Martin	Alberte	MA05	\$55,918
McClaren	Patricia	BA17	\$79,105
McLaughlin	Melissa	BA12	\$63,509
Meehan	Heather	BA03	\$52,318
Mullen	Krystle	BA03	\$52,318
Paris	Sharon	MA18	\$84,721
Parsons	Cheri	BA09	\$58,668
Pastor	Karen	BA11	\$61,668
Persicketti	Debra	BA01	\$51,718
Sholders	Cassandra	BA12	\$63,509
Sutton-Parris	Jill	BA14	\$69,104
Terrell-Porter	Lisa	BA04	\$53,118
Thompson	Kerry	BA02	\$52,018
Trout	Laura	BA02	\$52,018
Tulini	Dawn	BA05	\$53,918
Tunstall	Joshua	BA02	\$52,018
Vernon	Ashley	BA09	\$58,668
Wright	Karen	MA18+30	\$85,771
CST			
Brown	Adrienne	MA18+30	\$85,771
Champion	Lydia	MA14	\$71,104
Longo	Joseph	MA10	\$62,218
Slaughter	Dr. Billie	MA18+60	\$86,921



*Board Minutes March 28, 2018*

**3.3 Non Certified Support Staff Salaries 2017-2018**

<b>Support Staff</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Step</b>	<b>Salary</b>
Bundy	Esther	\$1,250 Longevity	\$31,449
Burns	Donna C	\$2,179 Longevity	\$67,597
Gross	Sharon	\$478 Secretary \$750 Longevity	\$37,372
Marich	Lisa	Exec. Secretary \$478 \$1,000 Longevity	\$42,284
McCoy-Cuff	Alfreda	\$750 Longevity	\$31,705
Mulhorn	Tatiana	\$478 Secretary \$1,000 Longevity	\$40,902
Shuman	Bobbie	\$1,750 Longevity Exec. Secretary \$478	\$46,892
Busch	Thronna	\$1,250 Longevity	\$35,829
Chappell	Lynne	\$500 Longevity	\$31,750
Peltz	Christine	\$500 Longevity	\$31,750
Sanders	Tenyatta	\$500 Longevity	\$31,750
Tedesco	Patricia	\$500 Longevity	\$31,750
Brown	Larry	\$750 Longevity Stipend \$2000	\$43,736
Gullett	Bonita	\$1,000 Longevity	\$26,690
Price	Doreen	\$1,000 Longevity	\$26,690

**3.4. Paraprofessional/One-on-one Aide Staff Salaries 2017-2018**

<b>SHS</b>				
Dublin	Wendelin	\$1,000 Longevity	St 12 Tier 4	\$26,051
Vazquez	Kari	\$500 Longevity	St 4 Tier 3	\$20,051
<b>SMS</b>				
Lusby	Rhonda	\$750 Longevity	St 4 Tier 4	\$22,051
Miller	Nina	\$1,250 Longevity	St 13 Tier 1	\$23,351
<b>JFA</b>				
Aitken	Teresa	\$500 Longevity	St 2 Tier 1	\$17,851
Bagby	Shakema	\$750 Longevity	St 4 Tier 4	\$22,051
Boyce	Kaneisha	\$750 Longevity	St 5 Tier 3	\$20,551
Bundy	Jasmine	\$500 Longevity	St 4 Tier 4	\$22,051
Carter	Kathleen A.	\$1,000 Longevity	St 12 Tier 3	\$24,051
Carter	Kathleen R.	\$500 Longevity	St 2, Tier 3	\$19,051
Davis	Aida	\$750 Longevity	St 4 Tier 4	\$22,051
Davis	Diedra	\$500 Longevity	St 1, Tier 3	\$18,551
Flitcraft	Cheryl	\$750 Longevity	St 8 Tier 4	\$24,051
Garcia	Anita	\$500 Longevity	St 2, Tier 3	\$19,051
Gilmore	Susan	\$500 Longevity	St 5 Tier 4	\$22,551
Green-Ransome	Avonda	\$500 Longevity	St 5 Tier 4	\$22,551
Ledford	Marcia L.	\$1,500 Longevity	St 15 Tier 1	\$25,300
Loughran	Mary Ann	\$500 Longevity	St 11 Tier 4	\$25,051
Morris	Mary	\$500 Longevity	St 9 Tier 4	\$24,551
Pankok	Kimberly	\$1,250 Longevity	St 12 Tier 4	\$26,051
Porch	Barry	\$500 Longevity	St 2 Tier 4	\$21,051
Suah	Elton	\$500 Longevity	St 3 Tier 4	\$21,551
Vanaman	Edward	\$500 Longevity	St 4 Tier 3	\$20,051

*Board Minutes March 28, 2018*

Whitehead	Elizabeth	\$1,000 Longevity	St 12 Tier 3	\$24,051
Wyshinski	Dominic	\$500 Longevity	St 4 Tier 4	\$22,051

4. Board approved the contract for Dr. Patrick Michel, Superintendent, for the years 2017-2021.
5. Board approved the submission of a contract for Herbert Schectman, Business Administrator, for review by the Executive County Superintendent.
6. Resolved, that the Board of Education authorize Herbert Schectman, Business Administrator to enter into a contract with The Pennoni Associates, Inc. to provide a feasibility study for a track and field event site at Salem High School consistent with the District's Long Range Facilities Plan on file with the School Development Authority. The costs of the study will not exceed \$23,500.
7. Board approved the respective salary increases; 3.1% and 3.1% & Health Waiver payments of 40% and 30% for Non-Unit members for the 2018-2019 & 2019-2020 school years.\*  
\* Does not include School Based personnel and awaiting 2018-2019 budget allocation.\*
8. Board approved the following Learning Consultant to provide learning evaluations as needed at a cost of \$325 per evaluation for the remainder of the 2017-2018 school year. Not to exceed \$5,000.00.  
Tracey L. Panas  
Account #11-000-216-320-00-CST
9. Board authorized the Business Office to renew membership with New Jersey Schools Insurance Group (NJSIG) to provide insurance coverage and risk management services for a period of three years, beginning July 1, 2018 and ending July 1, 2021.
10. Board approved to apply for ERIC's Safety Grant in the amount of \$8,535.00. Grant funds to be used for building safety for school year 2018-2019 and will be used to correct safety violations as presented in the Fire Marshall's pending report.
11. Resolved, that the Board of Education authorize Herbert Schectman, Business Administrator, to enter into a contract with Systems 3000 to migrate all business, personnel and payroll systems from our current provider.  
  
Our current systems provider is the Gloucester County Special Services District (EMC software). The provider notified all partner districts that it will no longer provide software effective June 30, 2018. We have been looking at other software providers with experience in NJ school districts. Based upon that review, we have determined that the recommended provider, Systems 3000, will offer the best system and value for our district. The cost of this systems transition for 2017-2018 will not exceed \$23,150 for the systems conversion, license, installation, implementation and training. Thereafter, the annual license will be approximately \$35,000.
12. Board to approve the service agreement with Jackson Lewis P.C. for Mr. Michael Friedman to conduct Diversity/Sensitivity training for the entire district on June 13, 2018 at 1:15 pm, pending no more emergency closings for the rest of the year, at a cost of \$3,000.00 (inclusive). *(This motion was tabled pending Executive Session.)*
13. Board to approve the service agreement with Jackson Lewis P.C. for Michael Friedman to conduct one-to-one Diversity/Sensitivity training with Ms. Stacey Pino and Lynne Chappell, on May 17, 2018 during the staff in-service (inclusive). *(This motion was tabled pending Executive Session.)*

*Board Minutes March 28, 2018*

14. Resolved, that the Board of Education authorize Herbert Schectman, Business Administrator, to transfer an amount of \$47,100 from General Fund – Tuition Reserve to the Capital Reserve Fund.

15. Board to approve the Adoption of the 2018-2019 School Year Tentative Budget:

BE IT RESOLVED, that the budget be approved for the 2018-2019 School Year and the Secretary to the Board of Education be authorized to submit the tentative budget to the Salem County Executive Superintendent of Schools for approval as follows:

**BE IT RESOLVED** to approve the 2018-2019 school district budget:

	<b>Budget</b>	<b>Local Tax Levy</b>
General Fund	\$22,776,730	\$2,392,321
Special Revenue	\$ 3,628,979	
Debt Service	\$ 306,744	\$ 105,620
	<u>\$26,712,453</u>	<u>\$2,497,941</u>

**AND BE IT RESOLVED**, to approve the 2018-2019 school district budget.

**RESOLVED**, that taxes should be raised from the City of Salem in the amount of \$2,392,321 for the General Fund for the 2018-2019 school year.

**WHEREAS**, the District needs to appropriate money from the excess surplus for the 2018-2019 budget in the amount of \$530,082, and

**WHEREAS**, the District makes the following assurances: 1.) No other line item balances are or will be available, 2.) No other emergency reserves or maintenance reserves (for maintenance purposes) are available for transfer, 3.) The transfer is for T&E purposes OR to ensure health and safety of students/staff, 4.) any unbudgeted or under-budgeted revenue or excess (under projected) unreserved undesignated fund balance has been utilized, and **NOW**, Therefore, be it resolved that Salem City School District shall appropriate excess surplus the amount of \$530,082 to be used for the 2018-2019 school year.

**Motion approved by roll call voice vote of 5-0-3; Ayes: Adams, Hoolahan, Moore, Walsh, and Groce Nays: 0 Abstain: (3)-Bentley 2 & 7, Colon 2 & 7, Livingston 2 & 7**

*Board Minutes March 28, 2018*

**STUDENT MATTERS**

**Activities**

Motion (Colon/Bentley) Board approved: **#4-A-9**

1. Board approved the following field trips:

Incinerator/Paulsboro Power Station Paulsboro and Mullica Hill, NJ Tour of Incinerator facility and landfill	03/23/18 30 Students	Ms. Derham, Ms. Lomonico, Mr. Bartholomew  3 subs - \$375.00 15-140-100-101s-03-SHS 1 bus - \$220.90 15-000-270-512-03-SHS
West Windsor Plainsboro High School Princeton Junction, NJ Model United Nations	03/24/18 (Saturday) 10 Students	Mr. Buck, Ms. Pierangeli Cost: \$25.00/student paid through fundraising 1 bus - \$220.90 15-000-270-512-03-SHS
Junior Achievement Competition Wilmington, DE	04/18/18 25 Students	Ms. Landolfi No Fee 1 sub - \$125.00 15-140-100-101s-03-SHS 1 bus - \$220.90 15-000-270-512-03-SHS
Appel Farm Elmer, NJ	04/20/18 80 Students	Ms. Irvine, Mr. Kline, Ms. Pierangeli, Mr. Boone, Ms. Hudock Cost - \$225.00 per school 3 subs - \$375.00 15-140-100-101s-03-SHS 2 buses - \$441.80 15-000-270-512-03-SHS
Greater Philadelphia Expo Center Oaks, PA Delaware Valley Science Fair Science Fair 1 <sup>st</sup> Place Winners	04/04/18 2 Students	Mr. Ferguson No Cost 1 sub - \$125.00 15-140-100-101s-03-SHS 1 bus - \$220.90 15-000-270-512-03-SHS
Sight and Sound Lancaster, PA	05/23/18 25 Students	Ms. Smith, Ms. Thompson, Mr. Wright Tickets - \$1,345.30 Meals - \$528.00 Bus - \$244.57 20-435-200-800-03-SHS
Salem Community College Carneys Point, NJ Salem County Honors concert and Band	03/26/18 & 04/10/18 25 Students	Mr. Kline, Ms. Murray 1 sub - \$125.00 15-140-100-101s-03-SHS 2 buses - \$441.80 15-000-270-512-03-SHS

*Board Minutes March 28, 2018*

Christiana Cinemark Theater Newark, DE VIP Rewards Trip	03/23/18 116 students	Mr. Allen, Ms. Bey, Various Faculty & Instructional Assistants, Ms. Laubengeyer 0 subs 4 buses – \$975.36 15-000-270-512-02-SMS
Citizens Bank Park Philadelphia, PA Weather Education Day	05/10/18 53 6 <sup>th</sup> Grade Students	Ms. Fernicola, Ms. Graham, Ms. Lusby, Ms. Rufino, Ms. Skinner, Ms. Starn, Ms. Laubengeyer 0 subs 2 buses - \$444.32 15-000-270-512-02-SMS \$10 cost per student
Spirit of Philadelphia River tour and lunch buffet Philadelphia, PA	05/25/18 Approx. 72 students and adults  \$40 cost to students (the dept. is actively pursuing the reduction of costs to students with fundraisers)	Ms. Tortella, Mr. Hughes, Ms. Owen, Ms. Ricker, Ms. Starn, Ms. Weigler, Mr. Pszwaro, Ms. Lusby, Ms. Miller, instructional aides, Ms. Williams, Ms. Fitzpatrick, Mr. Allen, Ms. Laubengeyer 0 subs 3 buses- \$666.48 15-000-270-512-02-SMS

2. Board approved the Focus on Education After School Program students to participate in a trip to the Academy of Natural Sciences in Philadelphia, PA. The date of the trip will be Saturday, April 28, 2018, and the FOE staff will be chaperoning. The bus will leave at 9:00 am and return at 3:00 pm. The chaperones are Ms. DelRossi, Ms. Crowley, Ms. Pino, Ms. Reese, Ms. McDermott, Ms. Clour, Ms. Bey, Ms. Fernicola, Mr. Lagakos, and Ms. Montgomery.  
Bus Transportation: Cost - \$900.00  
Account # 20-231-100-800F-02-SMS  
Admission and Lunch Cost: \$1,637.25  
Account #20-231-100-800F-02-SMS

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Livingston, Walsh, and Groce Nays: 0  
Abstain: 0

**Miscellaneous**

Motion (Colon/Bentley) Board approved: **#4-B-9**

1. Board approved the settlement agreement regarding student #01250075.

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Livingston, Walsh, and Groce Nays: 0  
Abstain: 0

*Board Minutes March 28, 2018*

**Home Instruction: In/ Out of District/Residential**

Motion (Colon/Bentley) Board approved: **#7-C-9**

1. Board approved the following students for home instruction:

Student ID	Health Care/Teacher	Costs (Prorated)	Dates	Account #
1625240425	Bankbridge Elementary	\$16,000.00+\$3,000.00 Out of County Fee	02/22/18- 06/30/18	11-000-100-566-00-BUS
01280005	Karen Pastor	\$32.00/hour 5 hours/week	03/23/18- 05/04/18	11-150-100-101-00-BUS
01270129	Betsy Tortella	\$32.00/hour 5 hours/week	03/12/18- TBD	11-150-100-101-00-BUS
01250138	Anthony Day (Substitute)	\$32.00/hour 5 hours/week	03/01/18- TBD	11-150-100-101-00-BUS
01180235	Rosalyn Chieves	\$32.00/hour 10 hours/week	03/26/18 Approx. 12 weeks	11-219-100-101-00-CST
01210234	Ranch Hope	\$365.16/month	03/09/18- 06/30/18	11-000-100-562-00-BUS

2. Board approved for an out of district student to receive home instruction while recuperating at home from surgery. Student is attending Pennsville School District, and his current teacher, Ms. Danielle Khairzada, has agreed to do the student's home instruction. The rate is \$31.15 per hour, 2 hours per day. Instruction will be anywhere from one week to a month. Pennsville will pay the instructor and bill Salem.

Student ID	Dates	Account #
01240078	02/26/2018 - TBD	11-219-100-101-00-CST

**Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Livingston, Walsh, and Groce Nays: 0 Abstain: 0**

**Miscellaneous**

Motion (Colon/Bentley) Board approved: **#7-D-9**

1. Board approved K.M. of Carneys Point to attend Salem High School as a 9<sup>th</sup> grade, Inter-District Choice Student for the 2018-2019 school year.

**Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Livingston, Walsh, and Groce Nays: 0 Abstain: 0**

## Board Minutes March 28, 2018

### PERSONNEL MATTERS

#### A. Employment

Motion( Colon/Bentley) Board approved: **#8-C-9**

1. Board approved the employment of Deanna Micalizzi as an instructional assistant for Salem Middle School students #01260134 and #01260082 in a Third Grade MD classroom effective April 3, 2018 through June 30, 2018. She will be paid \$20,551.00 (Step 1: Tier 4) per annum. This amount will be pro-rated for the 2017-2018 school year. In addition, Ms. Micalizzi will be entitled to the \$500.00 per annum Longevity stipend.
2. Board approved the following substitute for the 2017-2018 school year:  
Evelyn Porter Woodstown Teacher of Home Economics certificate

**Motion approved by roll call voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Livingston, Walsh, and Groce Nays: 0 Abstain: 0**

#### B. Financial Request

Motion (Colon/Bentley) Board approved: **#8-D-9**

1. Board approved the following Spring Athletic position

Spring	Weight Room Supervisor	\$1,696	Montrey Wright
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2. Board approved the following Odyssey of the Mind Judge:  
Anthony Day \$500.00  
Funds are available in account #15-401-100-100R-02-SMS
3. Board approved the following salary adjustment for Ms. Rachel Fernicola, Science Teacher at Salem Middle School:  
From \$52,318 (BA Step 3) to \$54,318 (MA Step 3)
4. Board approved Ms. Danielle Comman, temporary Security at John Fenwick Academy, to work evening events as needed at a rate of \$14.32 per hour for the 2017-2018 school year.

**Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Livingston, Walsh, and Groce Nays: 0 Abstain: 0**

#### Miscellaneous

Motion (Colon/Bentley) Board approved: **#8-E-9**

1. Board approved the following leave of absence:

Leave of Absence	Type of Leave	Leave Requested	Fed Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	Use of Sick Days	Use of Personal Days	Use of Vaca Days	Unpaid Leave	Return Date
ES	Intermittent – Medical	03/05/18-03/04/19	03/05/18-03/04/19	N/A	N/A	12 wks	varies	N/A	N/A	N/A	N/A

**Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Livingston, Walsh, and Groce Nays: 0 Abstain: 0**

*Board Minutes March 28, 2018*

**Curriculum /Professional Development**

Motion (Colon/Bentley) Board approved: **#11-9**

1. Board approved the following out of district professional developments:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Adrienne Brown	CST	Pamela Thomas	Over 75 Quick "On-the-Spot" Techniques for Children and Adolescents	04/25/18	Holiday Inn Cherry Hill, NJ	\$219.99 \$7.81 11-000-219-592-00-CST
Kathleen Hibbard	SHS	John Mulhorn	Naviance Training	04/27/18	Widener University	-0- -0-
Valerie Bey	JFA	Syeda Woods	Primary Educator's Conference	03/16/18	Camden County College Blackwood, NJ	\$149.00 -0- 20-218-100-320-00-JFA
Debbie Garvine	JFA	Syeda Woods	Primary Educator's Conference	03/16/18	Camden County College Blackwood, NJ	\$149.00 -0- 20-218-100-320-00-JFA
Lisa Mutter	SHS	John Mulhorn	Best Use of Technology in School Library Program	04/11/18	Cherry Hill, NJ	\$249.00 -0- 15-000-222-200-03-SHS

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Livingston, Walsh, and Groce Nays: 0 Abstain: 0

**Facilities Requests**

Motion (Colon/Bentley) Board approved: **#12-9**

Organization	Use	Date	Time	Charge
Women's March NJ Indivisible	Voter Registration Drive	04/04/18 04/06/18 04/11/18 04/13/18	During Student lunch periods	All fees waived

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Livingston, Walsh, and Groce Nays: 0 Abstain: 0

**Monthly Reports**

Motion (Colon/Bentley) Board approved: **#13-9**

1. Board approved monthly reports for filing: (attached)

Motion approved by unanimous voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Livingston, Walsh, and Groce Nays: 0 Abstain: 0



*Board Minutes March 28, 2018*

**Policies/Calendars**

Motion (Colon/Bentley) Board approved: **#14-9**

1. Board approved the 2<sup>nd</sup> reading and adoption of the following policy:
  - i. 6142.19 ADA Compliant Website
2. Board approved the revised Salem City School District Calendar for the 2017-2018 school year (4 snow days used).
3. Board approved the Salem City School District calendar for the 2018-2019 school year.

**Motion approved by roll call voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Livingston, Walsh, and Groce Nays: 0 Abstain: 0**

*Board Minutes March 28, 2018*

**EXECUTIVE SESSION**

Motion (Colon/Hoolahan) Board to adopt the following Resolution to go into executive session at 6:47 P.M.:

**RESOLUTION**

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is: Personnel/Service Contract

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

**RETURN TO REGULAR SESSION**

Motion (Colon/Bentley) Board to return to open session at 7:50 P.M.

**NEW BUSINESS:**

1. Board approved the service agreement with Jackson Lewis P.C. for an investigation into an internal complaint.

Motion approved by roll call voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Livingston, Walsh, and Groce Nays: 0 Abstain: 0

2. Board approved the service agreement with Jackson Lewis P.C. for Mr. Michael Friedman to conduct Diversity/Sensitivity training for the entire district on June 13, 2018 at 1:15 pm, pending no more emergency closings for the rest of the year, at a cost of \$3,000.00 (inclusive).

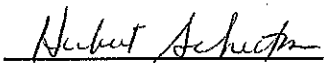
Motion approved by roll call voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Livingston, Walsh, and Groce Nays: 0 Abstain: 0

3. Board approved the service agreement with Jackson Lewis P.C. for Michael Friedman to conduct one-to-one Diversity/Sensitivity training with Ms. Stacey Pino on May 17, 2018 during the staff in-service (inclusive).

Motion approved by roll call voice vote of 8-0-0; Ayes: Adams, Bentley, Colon, Hoolahan, Moore, Livingston, Walsh, and Groce Nays: 0 Abstain: 0

**ADJOURNMENT**

Motion (Colon/Bentley) Board to adjourn the March 28, 2018 meeting of the Salem City Board of Education at 7:53 P.M.



Herbert Schectman

Business Administrator/Board Secretary

HS/ta